

Title: Documenting Diabetic Care in the Medication Log

Article #: B107

Product: SNAP Health Center

**Review date: 06/18/2018** 

Version(s): all

Background: This article explains how to document diabetic care in SNAP Health Center.

Instructions:

**Begin by creating the medication/treatment orders in the student's health record** – You will potentially create about 5 scheduled and 7 PRN orders in the student's health record, depending on the individual student's orders:

Blood Glucose Test – PRN and scheduled for finger stick and continuous glucose monitoring Carb Calculation – PRN and scheduled Glucagon – PRN Glucose (Tabs) – PRN Insulin Administration – PRN and scheduled Insulin Pump Maintenance – PRN and scheduled Ketones check – PRN and scheduled

#### To enter a new medication order

- In the student's health record, click **Orders**.
- Click New
- Fill out the medication order based on the physician's orders. Examples for each type of order are included on the next pages.

### To quickly create a PRN order out of a scheduled order

- In the Orders window, select the scheduled order
- Click Copy
- Modify the Type, Frequency, start and end date fields and click OK

#### www.promedsoftware.com

Corporate Office:	Phone	800-889-7627
4 Limbo Lane	Fax	603-672-0033
Amherst, NH 03031	Email	support@promedsoftware.com



### Blood Glucose Test Orders - finger stick

Scheduled (may not need this for students with a continuous glucose monitoring device)

Treatment order for Doe	, Jane ID: (none) DOB: 7/3	3/1999 Grade: 12 Tea	cher: nt	
Status: C Active C Discontinued	Type: ⓒ Scheduled ⓒ PRN ⓒ Admin At Home ☑ Treatment	Source: C Prescription C Standing C Other	Effective Dates: Start 09/01/2016 9 End 06/30/2017 9 Expire / / 9	Permissions: Parent M.D. Req. M.D. Self Admin.
Treatment			Info	
Class *Treatme	nts/procedures		into	
Descr. Blood Glu	ucose Test	▼ Drug In	fo	~
Dose (fingersti	ck)	<b>~</b>	Location	<b>•</b>
Strength		-	Medical Dx	-
Route Fingerstic	:k	~	ICD10 Code(s) Select	
Freq. 2 x per d	ay	-	Billable Time 0 🛉 Min	utes POS: School 💌
On Hand	Tab/Qty Dose Re	order Qty 📑	Pharm.	
0	0	0 Refill H	ix Doctor	
Days of the Week: Su VM V Administration Tir #1 09:30 #2	ти ГW ГTh Г nes: 13:00 #3 :	F □ Sa #4 :	Notes BG<50 call par carb BG 50-70 15g o BG>70 no treat BG>200 see in	ent, 30g fast acting of fact acting carb ment sulin order
$\oslash$			24 💥 🗳	✓
<u>C</u> ancel		2	hare Delete Print	<u>O</u> K

PRN - for use when student receives a high or low blood glucose alarm on their pump or when they are feeling symptomatic

reatment order for Doe	e, Jane ID: (none) DOB:	7/8/1999 Grade: 12 Tea	acher: nt	
Status: Active Discontinued	Type: ○ Scheduled ○ PRN ○ Admin At Hom ☑ Treatment	Source: Prescription Standing e O Other	Effective Dates: Start 09/01/2016 0 End 06/30/2017 0 Expire / / 0	Permissions: Parent M.D. Req. M.D. Self Admin.
Treatment Class *Treatme	nts/procedures		Info	
Dose (fingersti	ick)		Location Medical Dx	<u>.</u>
Route Fingerstie Freq. As neces On Hand	ck sary Tab/Oty Dose F	Reorder Oty	Billable Time 0 🛃 Min	utes POS: School 💌
0 Days of the Week:	0	0 Refill	Hx Doctor Notes BG<50 call part	ent, 30g fast acting
Su PM P Administration Tin #1 : #2	Tu ☑W ☑Th mes: : #3 :	₩F  Sa	BG 50-70 15g c BG>70 no treat BG> 200 see in	of fact acting carb ment sulin order
O Cancel			Share Delete Print	<u></u> к



# Blood Glucose Test Orders – continuous glucose monitoring device (CGM) Scheduled

Ireatment order for Doe	; Jane ID: (none) DOB: 7/8	3/1999 Grade: 12 Tea	icher: nt	
Status:	Туре:	Source:	Effective Dates:	Permissions:
<ul> <li>Active</li> <li>Discontinued</li> </ul>	<ul> <li>Scheduled</li> <li>PRN</li> <li>Admin At Home</li> <li>Treatment</li> </ul>	<ul> <li>Prescription</li> <li>Standing</li> <li>Other</li> </ul>	Start         09/01/2016           End         06/30/2017           Expire         /	☐ Parent ☐ M.D. Req. ☐ M.D. ☐ Self Admin.
Treatment			1-6-	
Class *Treatme	nts/procedures	- 6	Inro	
Descr. Blood Gl	ucose Test	Drug Ir	nfo	~
Dose (CGM)		-	Location	•
Strength		-	Medical Dx	•
Route via contir	uous glucose monitor	-	ICD10 Code(s) <u>Select</u>	
Freq.		-	Billable Time 0 📩 Min	utes POS: School 💌
On Hand	Tab/Qty Dose Re	order Qty 🛛 🧃	Pharm.	
0	0	D Refill I	Hx Doctor	
Days of the Week: Su VM V Administration Tin #1 09:30 #2	Tu IZW IZTh IZ nes: 13:00 #3 :	F □Sa #4 :	Notes BG<50 call par carb BG 50-70 15g ( BG>70 no trea BG> 200 see in	ent, 30g fast acting of fact acting carb tment ssulin order
<u>Cancel</u>			Share Delete Print	<u>⊘</u> к

Status:	Туре:	Source:	Effective Dates:	Permissions:
<ul> <li>Active</li> </ul>	C Scheduled	Prescription	Dec Start 09/01/2016	Parent
<ul> <li>Discontinued</li> </ul>	© PRN	C Standing	End 06/30/2017 関	MD. Keq.
	Treatment	Other	Expire / / 🗐	🔽 Self Admin.
Treatment				
Class *Treatme	nts/procedures	- 0	Info	^
Descr. Blood Gl	ucose Test	Drug In	fo	~
Dose (CGM)		-	Location	-
Strength			Medical Dx	•
Route via contir	uous glucose monitor	-	ICD10 Code(s) <u>Select</u>	
Freq. As neces	sary	-	Billable Time 0 Min	utes POS: School 💌
On Hand	Tab/Qty Dose Re	order Qty 🛛 🧕	Pharm.	
0	0	0 Refill H	x Doctor	
Days of the Week			Notes BG<50 call pare	ent, 30g fast acting 🔷 ^
	ти 🖾 w 🖂 ть 🖂	E Esa	carb BG 50-70 15g c	fact acting carb
Administration Ti			BG>70 no treat	ment
#1 : #2	: #3 :	#4 :	BG> 200 see in	sulin order
0			M ¥ A	
			······································	



# **Carb Calculation Orders**

Scheduled - for use during routine bolus before meals and snacks

Treatment Urder for Jor	nes, Joan			
Status:	Туре:	Source:	Effective Dates:	Permissions:
<ul> <li>Active</li> <li>Discontinued</li> </ul>	Scheduled     PRN     Admin At Home     Treatment	<ul> <li>Prescription</li> <li>Standing</li> <li>Other</li> </ul>	Start         06/01/2013         Image: Start         Image: Start	I Parent I M.D. Req. I M.D. Self Admin.
Trastment	· rreatment			
Class *Treatme Descr. Carbohy	nts/procedures drate/Insulin Calculati	→ Q on → Drug Inf	Info	*
Dose see note	5	•	Location	-
Strength		•	Dx	•
Route *N/A		•	Billable Time 0 📩 Minu	tes POS: School 💌
Freq. before si	nacks and meals	•	Pharm.	
On Hand	Tab/Qty Dose R	eorder Qty	Notes carb count priot	r to snacks and lunch
Days of the Week: □Su ☑M ☑	Tu 🗹 W 🗹 Th	🗹 F 🗖 Sa		The situlity scale
Administration Tin #1 10:00 #2	mes: 12:00 #3 13:45	#4 :	Print	Cancel OK

Status:	Type:	Source:	Effective Dates:	Permissions:
<ul> <li>Active</li> </ul>	Scheduled	<ul> <li>Prescripti</li> </ul>	on 🗋 Start 07/01/15 関	Parent
O Discontinu	ed   PRN  Admin At Hor	C Standing	End 06/30/16 🖲	M.D. Req.
	Treatment	lie o Otiei	Expire / / 🖲	🗂 Self Admin.
Treatment				
Class *Trea	tments/procedures	-	Info	1
Descr. DM ·	Carbohydrate/Insulin C	alculation - Drug	g Info	-
Dose See	notes	•	Location	-
Strength		•	Medical Dx	•
Route *N/A		-	ICD10 Code(s) Select	
Freq. As no	cessary	•	Billable Time 0 📫 Mi	nutes POS: School
On H	and Tab/Qty Dose	Reorder Qty	Pharm.	
0	0	0 Ref	ill Hx Doctor	
Dave of the W	aaka		Notes Carb count pr	ior to snacks and meals
		🗹 F 🗖 Sa	- See insulin o	rders for sliding scale.
Administration	Times:			
#1 :	#2 : #3 :	#4 :		-
0			<u></u>	
Cancel			Changed Drint	



# PRN Glucagon Order

vieureación order for se	, nes, soan 200, s, 14, 1		or might	
Status:	Type:	Source:	Effective Dates:	Permissions:
<ul> <li>Active</li> </ul>	C Scheduled	<ul> <li>Prescription</li> </ul>	Start 09/01/2013 🖳	Parent
O Discontinued	PRN	Standing	End 06/30/2014 📵	M.D. Req.
	Admin At Horr	ie 😳 Other		Solf Admin
	I Treatment		Expire / /	j Ben Admin.
Medication:			Info	
Class Glucago	n		Ino	
Descr. Glucago	n	▼ Drug Inf		-
Dose .5mg		<b>~</b>	Location	•
Strength		-	Dx	•
Route Intramus	cular	•	Billable Time 0 📫 Min	utes POS: School 💌
Freq. As indica	ited	-	Pharm.	
On Hand	Tab/Qty Dose	Reorder Qty	Doctor	
			Notes Call 911 if adm	inistered 🔷
		_	If does not awa	iken after 10-15
			waiting for eme	ergency assistance.
Days of the Week	TU EM ET			
Jou Miller	ru serva seriii		1	-
Administration Ti	mes:		<b>(</b>	
#1 : #2	: <b>#</b> 3 :	#4	Print	Cancel OK

# PRN Glucose Tab Order

Medication Order for	Jones, Joan DOB: 5/14/1	996 Grade: 11 Teacher: N	1s. Wright	
Status:	Type:	Source:	Effective Dates:	Permissions:
<ul> <li>Active</li> </ul>	C Scheduled	Prescription	Start 09/01/2013 🖲	Parent
<ul> <li>Discontinued</li> </ul>	Admin At Hor	C Standing	End 06/30/2014 🖲	M.D. Keq.
	Treatment	le 5 Other	Expire / / 🖳	🗆 Self Admin.
Medication:				
Class		- 🔊	Info	<u>^</u>
Descr. Glucos	2	<ul> <li>Drug Inf</li> </ul>		-
Dose see no	tes	-	Location	•
Strength		-	Dx	•
Route PO (ora	al)	-	Billable Time 0 Min	utes POS: School 💌
Freq. As indi	cated	-	Pharm.	
On Han	d Tab/Qty Dose	Reorder Qty	Doctor	
			Notes BG<70 1 tab	<b>^</b>
			BG<50 2 tabs BG<30	
Days of the Wee	.kr		if responsive 3	tabs
□ Su ☑ M I		⊠ F □ Sa	if unresponsive	e give Glucagon+911
Administration 1	Times:		2	
#1 : #	#2 : #3 :	#4 :	Print	Cancel OK
			<u>Func</u>	



# **Insulin Orders**

# Scheduled

Medication Order for Jo	nes, Joan DOB: 5/14/19!	96 Grade: 11 Teacher: N	1s. Wright	
Status: C Active Discontinued	Type: C Scheduled PRN C Admin At Home Treatment	Source: C Prescription C Standing C Other	Effective Dates: Start 09/01/2013  End 06/30/2014  Expire / /  Expire / /	Permissions: ☐ Parent ☐ M.D. Req. ☐ M.D. ☐ Self Admin.
Medication:				
Class Insulins		· ()	Info	Â
Descr. Humalog		Drug Inf		-
Dose 1 unit pe	r 15 carbs	-	Location	•
Strength		•	Dx	•
Route via pump		~	Billable Time 0 Minute	es POS: School 💌
Freq. before sr	nacks and meals	-	Pharm.	
On Hand	Tab/Qty Dose R	eorder Qty 🛛 📑	Doctor	
O	0	0 Refill Hy	Notes also has PRN orc	ler 🖍
Days of the Week: □ Su ☑ M ☑	Tu 🔽 W 🔽 Th	F Sa		-
Administration Tir #1 10:00 #2	nes: 12:00 #3 13:45	#4 :	Delete	Cancel OK

Medication Order for	t, t ID: (none) DOB: 10/1	0/2011 Grade: -2PK T	eacher: Mrs. Smith	
Status:	Туре:	Source:	Effective Dates:	Permissions:
<ul> <li>Active</li> </ul>	C Scheduled	<ul> <li>Prescriptio</li> </ul>	n 🗋 Start 07/01/15 🖉	Parent
<ul> <li>Discontinuec</li> </ul>	C Admin At Hor	C Standing	End 06/30/16	[ M.D. Keq.
	Treatment	ine to other	Expire / /	Self Admin.
Medication:				
Class * Insuli	1	•	Info	*
Descr. Humalo	q	▼ Drug	4 Info	~
Dose see no	tes	•	Location	•
Strength		-	Medical Dx	•
Pouto via insu	lin numn		ICD10 Code(s) <u>Select</u>	
			Billable Time 0	1inutes POS: School 🔻
Freq. As field	-ssaly		Dharm	
on Han			Pharm.	
ľ	•	Kenni		N 45 1
Days of the Wee	k:		Notes Bolus with 1	unit per 15 carbs
□Su ☑M I	⊻Tu ⊠W ⊠Th	🗹 F 🗖 Sa		
Administration 1	limes:	_		
#1 : *	#2 : #3 :	#4 :		*
$\bigcirc$			<u>}</u>	
<u>C</u> ancel			Shared Prin	t <u>O</u> K



# Insulin Pump Maintenance Orders

These orders are for the care of the pump, <u>NOT</u> the administration of insulin. Includes, checking alarms, readings, tubing etc.

Scheduled

Treatment Order for Jor	nes, Joan			
Status:	Туре:	Source:	Effective Dates:	Permissions:
<ul> <li>Active</li> <li>Discontinued</li> </ul>	<ul> <li>Scheduled</li> <li>PRN</li> <li>Admin At Home</li> </ul>	<ul> <li>Prescription</li> <li>Standing</li> <li>Other</li> </ul>	Start 09/01/2013 🖲 End 06/30/2014 🖲	I Parent I M.D. Req. I M.D.
	Treatment		Expire / / 🖳	🗖 Self Admin.
Treatment Class Treatme Descr. Insulin Pu Dose n/a	ints/procedures Imp Maintenance	Drug Info	Info Pump care only, tubes, alarms, n include insulin a	includes checking nessages. Does not dminisration.
Strength		-	Dx	•
Route *N/A		•	Billable Time 0 🛉 Minu Pharm.	tes POS: School 💌
On Hand	Tab/Oty Dose Re	eorder Otv	Doctor	
			Notes	*
Days of the Week □Su ☑M ☑	Tu 🗹 W 🗹 Th 🖟	₹F □ Sa		-
Administration Ti #1 12:00 #2	mes: : #3 :	#4 :	erint	Cancel

Treatment order for Jo	nes, Joan DOB: 5/14/19	96 Grade: 11 Teacher: Ms	. Wright	
Status: C Active Discontinued	Type: ○ Scheduled ○ PRN ○ Admin At Hor ▼ Treatment	Source: • Prescription • Standing me • Other	Effective Dates: Start 09/01/2013 0 End 06/30/2014 0 Expire / / 0	Permissions: ↓ Parent ↓ M.D. Req. ↓ M.D. ↓ Self Admin.
Treatment Class *Treatm Descr. Insulin P Dose n/a Strength Route *N/A Freq. As nece On Hand 0	ents/procedures Pump Maintenance ssary Tab/Qty Dose		Info Pump care only tubes, alarms, m include insulin at Location Dx Billable Time 0 + Minu Pharm. Doctor	includes checking ressages. Does not dminisration.
Days of the Weel Su M M Administration T #1 : #	k:  Tu ☑W ☑Th imes: 2 : #3 :	₩4 :	Print	Cancel



### **Ketones Orders**

Scheduled

Treatment Order for Jo	nes, Joan			
Status:	Туре:	Source:	Effective Dates:	Permissions:
Active     Discontinued	Scheduled	Prescription     Standing	Start 09/01/2013 🖳	M.D. Reg.
Discontinued	<ul> <li>Admin At Hom</li> </ul>	e O Other	End 06/30/2014 🖳	☐ M.D.
	Treatment		Expire / / 🔍	🗖 Self Admin.
Treatment				
Class *Treatme	ents/procedures	- 6	Info Do not use keto Glucose Test wir	nes field in Blood 🔹 💧
Descr. Ketones		<ul> <li>Drug Info</li> </ul>	are checked dur	ing every Blood 🚽
Dose see note	25	-	Location	<u> </u>
Strength		-	Dx	•
Route via urine	dipstick		Billable Time 0 📩 Minu	es POS: School 💌
Freq. 2 x per o	day	-	Pharm.	
On Hand	l Tab/Qty Dose F	Reorder Qty	Doctor	
			Notes Avoid physical a ketones are mod	ctivity when urine 🔷 🐴
			contact parenti	
Days of the Week	: Tu ⊠W I⊄Th	🗹 F 🔲 Sa		-
Administration Ti #1 09:30 #2	imes: 2 12:00 #3 :	#4 :	Print	Cancel

Status:	Type:	Source:	Effective Dates:	Permissions:
<ul> <li>Active</li> <li>Discontinued</li> </ul>	<ul> <li>Scheduled</li> <li>PRN</li> <li>Admin At Hom</li> </ul>	<ul> <li>Prescription</li> <li>Standing</li> <li>Other</li> </ul>	Start 09/01/2013 B End 06/30/2014 B	Parent M.D. Req. M.D.
_	I Treatment		Expire   / /	j Ben Admin.
Class *Treatm Descr. Ketones	ents/procedures	Drug Inf	Info Do not use keto Glucose Test w are checked du	ones field in Blood  indow unless ketones ring every Blood
Dose see not	es	-	Location	•
Strength			Dx	•
Route via urin	e dipstick	•	Billable Time 0 📩 Min	utes POS: School 💌
Freq. 2 x per	day	<b>-</b>	Pharm.	
On Hand	d Tab/Qty Dose F	Reorder Qty 🛛 📑	Doctor	
O	O	0 Refill Ho	Notes Avoid physical ketones are mo Contact parent.	activity when urine
Days of the Weel □ Su ☑ M F	k: ZTu ⊠W ⊠Th	F □ Sa		Ŧ
Administration T #1 : #	imes: 2 : #3 :	#4 :	erint	<u>Cancel</u> <u>Q</u> K



### Documenting Diabetic Care in the Medication Log and the Visit Log

**Scheduled care:** You will potentially see five different items in your medication log for each scheduled diabetic care visit: Blood Glucose Test, Carb/Insulin Calculation and Insulin Administration, Insulin Pump Care, Ketones.

atus	Sch. Time	Time Given	Student Name	Description	Dose	Nurse	Grade	Teacher
	09:30		Jones, Joan	Ketones	see notes		11	Ms. Wrigh
	10:00		Jones, Joan	Carbohydrate/Insulin Calculation	see notes		11	Ms. Wrigh
	10:00		Jones, Joan	Humalog	1 unit per 15 carbs		11	Ms. Wrigh
	11:00		Jones, Joan	Blood Glucose Test	see notes		11	Ms. Wrigh
	12:00		Jones, Joan	Insulin Pump Maintenance	n/a		11	Ms. Wrigh
	12:00		Jones, Joan	Ketones	see notes		11	Ms. Wrigh
	12:00		Jones, Joan	Humalog	1 unit per 15 carbs		11	Ms. Wrigh
	12:00		Jones, Joan	Carbohydrate/Insulin Calculation	see notes		11	Ms. Wrigh
	13:45		Jones, Joan	Carbohydrate/Insulin Calculation	see notes		11	Ms. Wrigh
	13:45		Jones, Joan	Humalog	1 unit per 15 carbs		11	Ms. Wrigh
		Feb, 21 2014			· →	History	Resch	Sedule Nev
Schoo	ji: [A.C. Neep	Feb, 21 2014 rone Middle S	chool		>	History	Resch	Sedule

#### **Documenting a Scheduled Blood Glucose Test**

When documenting a scheduled **blood glucose test** in the Medication Log, the Medication Administration window will appear (see below). Notice the blood glucose parameters and corresponding treatment you entered in the Medication Order Notes field show in the Med Notes window

👀 JONES, JOAN -	- DOB: 05/14/1996
Teacher: Ms.	Wright Grade: 11 D.O.B.: 5/14/1996
Order for:	02/21/2014 Information:
Description:	Blood Glucose Test
Route:	Fingerstick
Admin. Time:	11:00 Sched. Time: 11:00
Dose:	see notes   Notes:
Strength:	BG<50 call parent, 30g fast acting carb BG 50-70 15g of fast acting carb BG> 70 no treatment
Administratio	on:
Admin. Qty	.: Qty Left: Billable Time: Place of Service: Nurse PIN:
0	0 0 🔶 min. School 💌
Given	Field Trip Glucose Level: Ketones:
Absent	Discontinued Actions Taken / Comments:
Refused	No Supply
Hold	Comments
<u>O</u> rder	Image: New Nurse     Image: Cancel

Fill out the medication administration window paying special attention to the following fields:

**Glucose Level** – enter your blood glucose reading here

**Ketones Level** – use your separate ketone order to document ketone readings.

**Comments** - enter your treatment, if applicable, here unless it is an Insulin administration. Document that using the scheduled or PRN Insulin order. Enter finger stick or CGM to include test type on printed flow chart data.



### **Scheduled Carb/Insulin Calculation**

Scheduled Carb/Insulin Calculation administrations (for a meal bolus) will appear daily on your Medication Log.

Teacher: Mrs. Smith	Grade: -2PK D.O.B.: 1	0/10/2011
Draer for: 08/20/2015	Information:	
Description: DM - Carbo Route: *N/A Admin. Time: 11:00	hydrate/Insulin	~
Dose: 30 carbs lu	nch 👻 Notes:	
Strength:	Carb count pr	ior to snacks and meals - ^ ders for sliding scale.
Administration:		
Admin. Qty.: Qty Le	ft: M: <u>Select</u>	Nurse PIN:
Given Field T	rip	<u></u>
Absent Discontin	oued Comments:	
Refused No Sup	ply Bolus with 2 units - see insu	lin order
	nis	162 sharacters remaining
		102 characters remaining
	S.	

Fill out the medication administration window paying special attention to the following fields:

**Dose**: use this field to document the number of carbs the student will be consuming.

**Comments**: if desired, use this field to document the number of number of units you will be giving in the bolus.

Keep in mind; this is not where you document the insulin administration.

### **Scheduled Insulin Administration**

Scheduled Insulin administrations (for a meal bolus) will appear daily on your Medication Log.

💽 T, T -ID: (none)	) - DOB: 10/10/2011	x
Teacher: Mrs. Order for:	Smith         Grade: -2PK         D.O.B.: 10/10/2011           08/20/2015         Information:	
Description: Route:	Humalog 🔬 via insulin pump	*
Admin. Time:	11:00 Sched. Time: 11:00	Ŧ
Dose: Strength:	2 units for 30 carbs	^
Administratio	on:	Ŧ
Admin. Qty 0	:: Qty Left: Nurse F	PIN:
Given	Field Trip What's My PI	<u>N?</u>
Absent	Discontinued Comments:	_
Refused	No Supply	^
Hold	Comments	Ŧ
	200 characters remaini	ing
$\sim$	8	
<u>O</u> rder	New Nurse <u>C</u> ancel <u>OK</u>	

Fill out the medication administration window paying special attention to the following fields:

**Dose**: use this field to document the number of units administered for the number of carbs consumed.



#### **Documenting PRN Diabetic Care:**

All PRN Diabetic care, including PRN blood glucose checks, should be documented as a visit in the Visit Log so you are able to document the assessment of the student and rationale of the student receiving off schedule care.

- Using the PRN button in the visit log window will automatically document the administration in the Medication Log. To reflect the PRN administration in the visit as well, add a visit log item and optional note to your visit to reference the data in the medication log.
- The Charts button will let you view the student blood glucose flow chart.





#### Ways to print your student's data

In the **Orders** section of the student's Health Record if you click on the **Current Year** button you will have a concise summary of each test, including the notes you made in the comments field of the medication administration window. This information is also available from the Medication Log by clicking once on the student's name and then clicking the History icon. Clicking on the Medication Name column header will sort the history by medication, so all Blood Glucose tests and Insulin administrations will be grouped together.

radar
reder
ander
order
fast acting

In the **Charts** section of the student's Health Record, if you click on the Blood Glucose tab you can view your test data in a summary format.

uuem		P	eak Flow		Bloc	od Pressure	Blood Glucose
ame	Blood Glucose	History					
ontacts	Date	Time	Glucose	Ketones	Comments /		
	08/20/2015	14:00	123				
arts	08/20/2015	11:00	65	-	15 grams of fast acting carb given		
nunizations							
ences							
id/Alerts							
eenings							
ers							
ory							
g							
Ith Portal							
		_		_			-
	0						29
	8						Details
	Graph						Details.



# www.promedsoftware.com

Corporate Office:Phone800-889-76274 Limbo LaneFax603-672-0033Amherst, NH 03031Emailsupport@promedsoftware.com



To access a **cumulative graph** of all blood glucoses ever taken for the student, click the **Graph** icon in the lower left corner of the screen.

Student	1	Peak Flow	Blood Pressure	Blood Glucose
Home	Blood (	Glucose History		
Contacts			- Glucose Level	
Charts		445	Groups Later	
mmunizations		140		140
bsences		120		120
ond/Alerts		100		100
creenings				100
Orders	Level	80		
fistory	- Hora	80		80
lilling	ð			
HPs		40		40
Health Portal		20		20
		0 1		Lo
		5		2
	Dat	a		Details
	-	11		
ext / Previous S	tudent Criti	ertia:		0 4

To access a **detailed graph**, click **Details**. This view can also be accessed from the Charts button in the Visit Detail screen. 16 entries can be viewed at once. To change the date range, use the scroll bar at the bottom of the screen to go back and forth in time. If you click on any entry in the graph, the details pertaining to the result will display in the bottom portion of the screen.

**Print** using the icon in the lower right. You can choose to print the current range, entire history, or a specified date range.

